



AW Virtual Tuition Safeguarding Policy

AW Virtual Tuition provides online tuition to children and young people in the home education community. The purpose of this document is to detail how we safeguard, and promote the welfare of, children and young people who use the services of AW Virtual Tuition.

Safeguarding and promoting the welfare of children means:

- Protecting children from maltreatment
- Preventing impairment of children's mental and physical health or development
- Ensuring that children grow up in circumstances consistent with the provision of safe and effective care
- Taking action to enable all children to have the best outcomes
- Child protection is part of this definition and refers to activities undertaken to prevent children from suffering or being likely to suffer, significant harm
- Children include everyone under the age of 18

Safeguarding and child protection is everyone's responsibility.

AW Virtual Tuition believes that children should never experience harm of any kind and that we have a responsibility to promote the welfare of all children to keep them safe.

Some pupils have an increased risk of abuse, and additional barriers can exist for some pupils with respect to recognising or disclosing it. We are committed to anti-discriminatory practice and recognise pupil's diverse circumstances as all children have an equal right to protection irrespective of age, disability, special educational needs, gender, gender reassignment, sexual orientation, race, ethnicity, religion or belief.

We will seek to safeguard children by:

- Valuing, listening and respecting them
- Adopting best practice through our policies, procedures and code of conduct
- Recording, storing and using information professionally and securely
- Recognising the signs of different forms of abuse, both adult and peer-on-peer, radicalisation, children in need of extreme mental health support and child exploitation
- Knowing the appropriate courses of action that should be taken in response to an allegation
- Using the correct procedures to share concerns and relevant information with the agencies who need to know

With regards to online safeguarding:

- The tutor will use appropriate language/ behaviour throughout any online lesson and maintain expected teachers' standards.
- Watch through and check any links or videos the tutee may be directed to, ensuring content is appropriate.
- If students are using a pseudonym on Zoom and/or Google classroom they must identify themselves. We ask this to be in writing and that they keep this or their original name throughout the academic year.
- The zoom link provided for sessions will admit students to a waiting room. Access to the lesson from this waiting room will then be granted by the tutor as a register is taken.
- Students will be made aware if a recording is being made of a session they are participating in.
- Recordings will only be posted to the Google classroom in a view only format. Videos must not be shared in any other form or to any other third parties and will be deleted after exams for that subject.

Please contact angela@awvirtualtuition.co.uk with any safeguarding queries or concerns.